

THE NORTHERN VILLAGE OF AIR RONGE  
BYLAW No 262/2012

A bylaw to regulate the construction of driveways and accesses to and from streets and roads.

The Council of the Northern Village of Air Ronge, in the Province of Saskatchewan, pursuant to Section 12 of *The Northern Municipalities Act, 2010*, enacts as follows:

1. This Bylaw may be cited as "The Driveway Regulation Bylaw".

Definitions

2. In this by-law:

- a) "Administrator" means the Administrator of the Northern Village of Air Ronge;
- b) "boulevard" means all parts of a street or road save and except the roadway, shoulder and/or walkway;
- c) "curb" means the lateral boundaries of a roadway, whether or not marked by curbing;
- d) "driveway" means an access within a street or road facilitating or supporting vehicular travel (continuous, intermittent or temporary) between the roadway and a private property;
- e) "Foreman" means the Foreman of Public Works and Utilities of the Northern Village of Air Ronge, Saskatchewan or anyone acting or authorized by the Council or Foreman of Public Works and Utilities to act on his behalf;
- f) "roadway" means that part of the street or road that is improved, designed or ordinarily used for vehicular traffic;
- g) "street" or "road" includes all or any part of a culvert or drain or a public highway, road, lane, bridge, place, alley, square, thoroughfare or way intended for or used by the general public for the passage of vehicles or pedestrians but does not include a provincial highway therein as designated pursuant to the provisions of the *Highways and Transportation Act*;
- h) "Village" means the municipal corporation of the Northern Village of Air Ronge

3. This Bylaw shall apply to all driveways to be constructed or reconstructed within the Village.
4. No person shall construct a driveway or an access to an adjoining street or road prior to receiving approval from the Village. Written application shall be submitted to the Village on the prescribed form shown as Schedule "A" attached hereto.
5. Driveways shall comply with the following regulations:
  - a) all driveways shall have unobstructed sight lines for entry onto any part of the street including sidewalks
  - b) no driveway shall meet the travelled portion of the road allowance at an angle of less than 70°.
  - c) minimum width – 3 metres [ 9.84 feet]
  - d) maximum width – 9.1 metres; [30 feet]
  - e) as a minimum the driveway shall have a compacted all weather gravel surface
  - f) permanent culverts shall be installed where required by the Foreman;
  - g) minimum culvert diameter is 300 mm [12 inch] but the Foreman may require a larger diameter based on local circumstances.
  - h) culverts shall be steel unless otherwise authorized by the Foreman.
  - i) the bottom of the culvert must be 100 mm [4 inch] below the bottom of the ditch to allow for ditch cleaning



- j) culverts shall be covered with a minimum of 150mm [6 inch] of pit run or equivalent gravel and topped with 100 [4 inch] to 150 mm [6 inch] of 19 mm [3/4 inch] gravel
6. No person shall construct a driveway in such a manner that it will reduce the clearance from the finished driveway surface to the underground or overhead utility services. The following clearances must be maintained:
- a) Overhead Utility Service:
    - Electrical Cables - 4.5 Metres [14.76 feet]
    - Communication Cables - 4.3 Metres [14 feet]
  - b) Underground Utility Service:
    - Electrical Cables (Ducts) 900 mm [2.95 feet]
    - Telephone Cables (Ducts) 600 mm [1.96 feet]
    - natural gas 900 mm [2.95 feet]
- Any costs incurred to maintain the above clearance will be the responsibility of the property owner constructing the driveway access.
7. All driveway access construction is required to pass an inspection by the Foreman.
8. All costs of the driveway access, including engineering, construction and road crossing culvert, including any repairs to the municipal street shall be borne by the property owner.
9. Every driveway located on a street shall be maintained in good condition by the adjacent property owner at their expense.
10. Every person who contravenes any of the provisions of this by-law is guilty of an offence and on conviction liable to a penalty of \$2500.00 to \$10,000.00 at Council's discretion.
11. In the event that any provision or part of this Bylaw is found to be invalid or unenforceable for any reason whatsoever, then the particular provision or part thereof shall be deemed to be severed from the remainder of the Bylaw and all other provisions or parts thereof shall remain in full force and shall be valid and enforceable to the fullest extent permitted by law.
12. This bylaw shall come into effect on the day of its final passing.

Read a first time this 17<sup>th</sup> day of September, 2012.  
Read a second time this 17<sup>th</sup> day of September, 2012.  
Read a third time this 16<sup>th</sup> day of October, 2012.



Mayor

Administrator

Certified a true copy of Bylaw No 262/2012  
adopted by resolution of Council on  
October 16<sup>th</sup>, 2012

Administrator

# APPLICATION FOR A DRIVEWAY PERMIT

Schedule A to Bylaw No. 262/2012

Northern Village of Air Ronge  
PO Box 100,  
Air Ronge, SK S0J 3G0  
Fax : (306) 425-3108  
Email: [vill.airronge@sasktel.net](mailto:vill.airronge@sasktel.net)

I hereby apply for permission to construct, use, and maintain access works within the right-of-way of a public street in accordance with the particulars, plan, and specifications submitted herewith. I understand the submission of this form constitutes an application only and the works may not be commenced unless and until a permit is received.

## REQUIRED INFORMATION

Roll #: \_\_\_\_\_ Civic Address: \_\_\_\_\_  
Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_  
  
Street Name: \_\_\_\_\_ Proposed width: \_\_\_\_\_  
Lot/Parcel: \_\_\_\_ Block \_\_\_\_ Plan \_\_\_\_\_ Culvert: Length: \_\_\_\_\_  
Use of lot: \_\_\_\_\_ Material: \_\_\_\_\_  
  
Name of contractor: \_\_\_\_\_

## Show added information on sketch

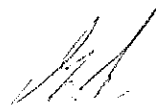
I/we, are the registered owner(s) of the property described above. I/we hereby indemnify fully and save harmless the Village, its officers, agents and employees from and against any and all actions, claims, demands, damage, loss or expense whatsoever arising from or incidental to the issuing of such permission, for the installation/alteration of any part of the municipal street in any respect whatsoever necessary to provide the permitted driveway.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Upon completion of the entrance installation, please notify the Village office in order for the FINAL INSPECTION to be completed. Please allow 1 week for final approval. Please note, final approvals submitted in the winter may require a spring inspection.

OFFICE USE ONLY	
Approved and this constitutes a <b>Permit</b> for construction as specified.	Final installation inspection approved
By: _____	By: _____
Date: _____	Date: _____
Permit Number: _____	
<b>THIS PERMIT EXPIRES ONE YEAR AFTER APPROVAL</b>	



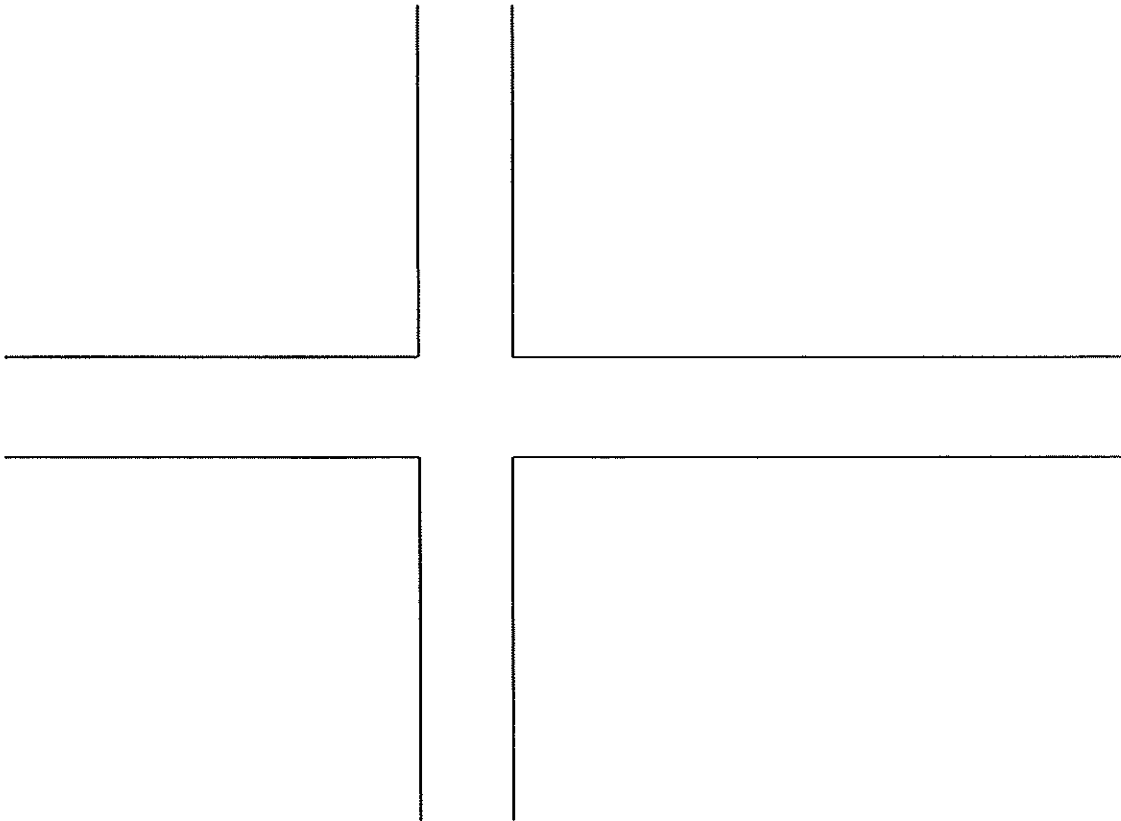
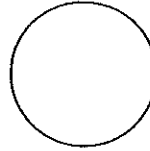


**SKETCH:**

Indicate the following information on the sketch below

1. street names, lot and block numbers
2. location of property on street
3. dimensions of property
4. street widths
5. distances to intersection, property lines
6. location of neighbouring driveways
7. North arrow

Lot/Parcel: \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_



A handwritten signature or initials, possibly reading 'A.L.', located at the bottom center of the page.